

**MINUTES OF MEETING**  
**December 11, 2024**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Wednesday December 11, 2024, at 6:00 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. Jeff LeMay, Ms. Lauren Ingebritson, Mr. Pax Lindell, Mr. John Gaskey, Ms. Judith Lehman and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, Chief Fiscal Officer and Clerk of Council, Katie Lyons, Solicitor Jeff Forbes, and EMS Chief John Maggard.

The Mayor asked if anyone had any corrections, additions or deletions to the November 6, 2024 Minutes. Council Member Regina Sharp motioned to approve the Council Minutes from the November 6, 2024, Council Meeting. Voice vote, all voted, aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL** The Mayor asked if there were any residents to address council, to please approach the podium, state their name and their address. Seeing none, he moved on.

Mayor Tepe began the meeting with a moment of silence in memory and honor of Chief Dronsfield.

**MAYOR'S REPORT:**

Mayor Tepe reported:

- Tree Lighting on Sunday was a huge success.
- The Mayor thanked all of the employees and volunteers of the Village of Terrace Park. (see list attached)

**Chief Fiscal Officer:** Katie Lyons- no report.

**Solicitor:** Jeff Forbes- no report.

**Clerk of Council:** Katie Lyons- no report.

**EMS CHIEF:** Chief Maggard reported:

- The next EMS Class will begin January 2025, we currently have 8 interested people.
- Updating equipment and SOP's.

**FIRE CHIEF:** Chief Maggard no report.

**POLICE CHIEF/VILLAGE ADMINISTRATOR:**

Chief Hayhow reported

- Lt. Pruitt has been accepted into the 91<sup>st</sup> session of the Police Executive Leadership College.
- Officer Cam Ammerman has completed probationary period and is now a full member of the Police Department.
- Maintenance has completed 10 complete passes through the village for leaf pick up and is concluding the 2024 pick up this week. and will switch the truck over for snow removal.
- Dukes' contractor that is installing the new gas mains is RLA. That is on the side of the truck.
  - All information with the direct link to the Duke website is on our website. Print outs of current information provided. (please see attached)
  - The four phases of the project are noted. Each resident will receive postcards when their section of neighborhood is impacted.
  - Notifications will be sent out on Code Red when the work is about to begin.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:**

**Reports, Resolutions & Ordinances of Standing Committee: None**

**Planning & Zoning** – Mr. Gaskey- no report.

**Finance** – Mr. LeMay introduced the following:

Council Member LeMay introduced and advanced to the third reading **ORDINANCE 12-1, 2024 2025 FINAL APPROPRIATIONS** Lindell seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. LeMay then moved to adopt the ordinance as an emergency. Lehman seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Ordinance passed as an emergency

Council Member LeMay introduced and advanced to the third reading **RESOLUTION 12-1, 2024 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2024 APPROPRIATION BUDGET** Gaskey seconded. Gaskey, Lehman, LeMay, Ingebritson, Lindell and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Sharp seconded. Gaskey, Lehman, Ingebritson, Lindell, LeMay, and Sharp voted aye. Resolution passed as an emergency.

**Buildings & Grounds** –Ms. Sharp- no report.

**Rules & Law** -Judith Lehman -no report.

**Public Works**-Pax Lindell- no report.

**Public Safety** – Lauren Ingebritson thanked Chief Maggard for taking on the responsibilities of the Fire Department.

**CONTINUED BUSINESS:** None.

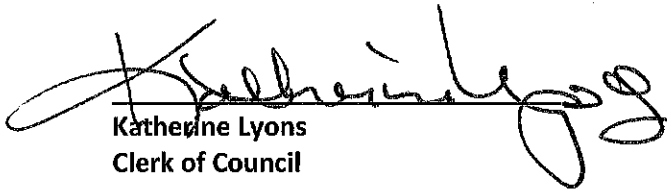
**NEW BUSINESS:** The Mayor stated that there is potential opportunity for the village, what is the availability of the council members.

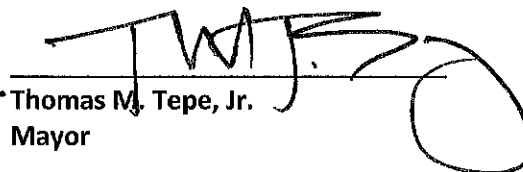
Ms. Sharp moved to adjourn into executive session under Ohio Revised Code 121-22G2 to discuss the purchase of property. Ms. Ingebritson Seconded.

Mayor Tepe stated no action was taken.

**Adjournment:** Ms. Lehman motioned to adjourn. Voice Vote all voted "aye."

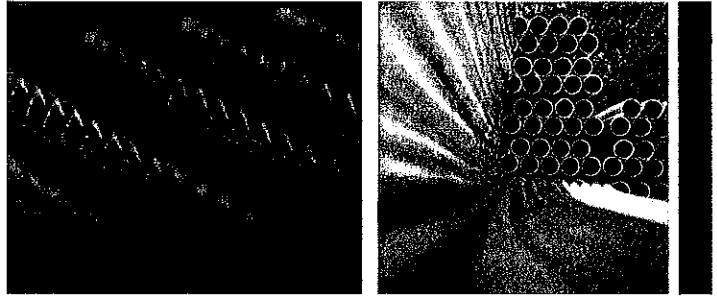
**Respectfully submitted:**

  
Katherine Lyons  
Clerk of Council

  
Thomas M. Tepe, Jr.  
Mayor

# Terrace Park Main Replacement Project

Meeting the community's growing energy needs





At Duke Energy, we are committed to making infrastructure improvements to help ensure our customers have reliable and safe energy. That's why we're upgrading our natural gas infrastructure in the Village of Terrace Park.

## About the Project

This infrastructure project will replace approximately 7.5 miles of existing pipeline – dating back to the 1960s – to meet federal compliance while addressing increased energy demand due to the growth in the area.

We are speaking with local officials, landowners and other stakeholders in the area to gather viewpoints on this project. It is our goal to take the community's concerns into consideration while meeting our customers' needs.

## Key Benefits

-  **Upgrade to Infrastructure**  
The existing steel, natural gas infrastructure is aging. It will be replaced with a modern, plastic system.
-  **Better Service for Our Customers**  
This upgrade will help us continue providing safe and reliable natural gas to Terrace Park for decades.

## Safety is Our Top Priority

Multiple safety mechanisms are designed to keep our customers, communities and employees safe. They continually monitor the system operation and maintain a rigorous maintenance schedule to operate at the highest safety standards.

## Construction

It is our goal to minimize the impact of construction activities on property owners, the community and the environment. We take all factors into consideration, including environmentally sensitive areas, impacts on rare plant and animal species and landowner concerns and requests. We realize construction can be disruptive and challenging for the community, but we are committed to making the process as smooth as possible by:

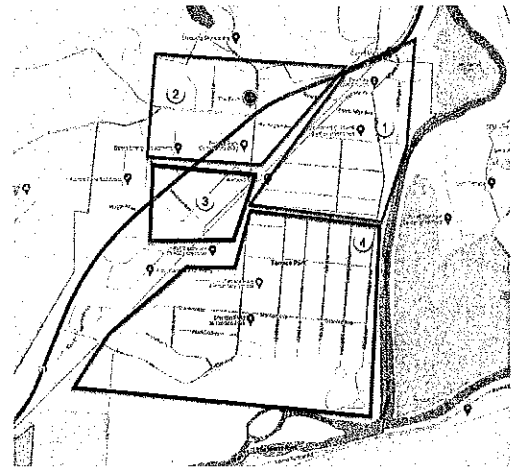
- Communicating with property owners to negotiate easements and discuss project expectations
- Being mindful of pedestrian and traffic safety during construction
- Restoring any disturbed right of ways upon completion of project

## PROJECTED TIMELINE:


2024	Route evaluation, field surveys and design
2024-2025	Permitting and land acquisition
2025	Construction begins
2027	Project restoration complete

## Planned Project Location

Our planned route for this project is depicted in the following image. Route evaluations will begin in summer 2024. The final route may differ based on that evaluation.



Get more information about the Terrace Park Main Replacement Project:

 513.287.2130

 [DukeTerraceParkGasProject@etc-online.com](mailto:DukeTerraceParkGasProject@etc-online.com)



BUILDING A SMARTER ENERGY FUTURE®