

MINUTES OF REGULAR MEETING
December 9, 2014
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, December 9, 2014 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Mr. Jeff LeMay, Mr. Tom Tepe, Mr. Rick Tripp and Mrs. Holly Purcell. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Chief Financial Officer Mark Holcomb, Solicitor Bob Malloy, EMS volunteer Steve Wilson, and Police Chief Jerry Hayhow were in attendance. Council member Judi Lehman and Fire Chief Luke Frey were absent.

Mr. Lee Cole then moved to approve Council Minutes from the November 11, 2014 Council meeting. Mr. Tepe seconded. All voted aye. Minutes approved.

Mayor Gohman then asked that the agenda be rearranged so an official swearing in of a new TPFD volunteer could occur. At this point, Holly Purcell introduced **RESOLUTION 12-2, 2014. A RESOLUTION FOR THE CONSENT OF COUNCIL TO THE APPOINTMENT BY THE MAYOR OF PAUL FLYNN TO THE VOLUNTEER FIRE DEPARTMENT OF THE VILLAGE OF TERRACE PARK.** Lee Cole seconded. Council members Cole, LeMay, Purcell, Tripp and Tepe voted aye. Mrs. Purcell then moved to adopt the resolution. Mr. Tepe seconded. Council members Cole, LeMay, Purcell, Tripp and Tepe voted aye. Mrs. Purcell moved to adopt the resolution as an emergency. Mr. Tepe seconded. Council members Cole, LeMay, Purcell, Tripp and Tepe voted aye. Resolution passed.

RESIDENTS TO ADDRESS COUNCIL: None.

MAYOR'S REPORT: Mayor Gohman thanked Brenda Gradek and Kindervelt for organizing the recent Tree Lighting on the Village Green. Mayor Gohman then stated that this is the time of year he likes to thank the many volunteers and employees who make Terrace Park a wonderful place. These include EMS and Fire volunteers as well as the POD 94 crew. Mayor Gohman thanked EMS Chief John Maggard and Fire Chief Luke Frey for their dedication to the Emergency Services departments. He thanked the POD 94 crew of Tina Hesser, Tammy Fisher, Judi Lehman, Sally Gaburo, Lisa Bucher, Amy Lothman and Emily Parker. In addition, Mayor Gohman recognized David Moyer, David Brittingham, Amy Nisonger, Doug Burgess and Steve Holmes for their important work with the Zoning Board of Appeals. The Mayor thanked Walt DeWees, David Moyer, Tom Tepe and former resident Jason Flynn for their service on the Planning and Zoning Commission. Tom Langano was also recognized for his duties as Magistrate over Mayor's Court and the "in village" Juvenile Court. Mayor Gohman thanked Mark Holcomb, Pat Wirthlin, Katie Lyons and Melanie Stutenroth for their dedication to Village operations. Terrace Park Council members; Lee Cole, Rick Tripp, Holly Purcell, Judi Lehman, Jeff LeMay and Tom Tepe, were also recognized for their dedicated service to the Village. Mayor Gohman then thanked each spouse and all family members of those listed above. He stated that family support is crucial for these individuals to devote so much time to our Village.

Mayor Gohman then thanked the police force, led by Chief Jerry Hayhow, for their dedication to the Village. The officers include Lt. Tim Chin, Sargent Jim Pruitt, Officer Jill Matthews, Officer Larry Johnson and Officer Doug Sowders. The mayor also thanked Officer Mike Hooven, Officer Dennis Smith, and Officer Kevin Rogers.

Mayor Gohman then recognized the Terrace Park Maintenance department which includes Dave Evanchyk, Tim McLemore, and new employee, Steve Fuhrman. Bob Barket, Terrace Park's Clerk of Courts, was recognized for his work with Village court operations. In addition, Bob Malloy was thanked for his legal counsel and guidance for the Village and John Hester was thanked for his work with the Village building department. Village arborist, Mark Castator was also thanked for his work on the Village trees. End of report.

CHIEF FISCAL OFFICER: Mr. Holcomb reported that the bank reconciliations have been distributed to Council. On December 19th, the Village closed on a bond refinance and savings interest to the Village amounts to \$111,000. End of report.

SOLICITOR: Mr. Malloy reported he does not yet know if an appeal has been filed by Martin Marietta of Judge Ruhlman's recent ruling in favor of the Village of Terrace Park and other communities who are fighting the mining project.. He expects an appeal but the deadline has not yet occurred. End of report.

EMS CHIEF: Chief John Maggard was absent. EMS Volunteer, Steve Wilson reported that EMS has responded to 126 emergency dispatches to date in 2014. The new EMS class is proceeding on schedule with four new recruits. The annual Pancake Supper in November made over \$4,000 for the Emergency Services departments and Mr. Wilson thanked all residents who attended. End of report.

FIRE CHIEF: Fire Chief Luke Frey was absent. In a previously submitted report, he reported two trainings since the November meeting. TPDF responded with Indian Hill and Milford to a chimney fire in Terrace Park. With the quick response of all crews, the fire did not extend to other parts of the house or the attic. He advised all residents to have their fireplaces/wood stoves inspected and cleaned each year. In conclusion, Chief Frey encouraged residents to volunteer. End of report.

POLICE CHIEF: Police reports were submitted to Council prior to the meeting.

STREETS AND MAINTENANCE: Chief Hayhow reported that leaf pick up is almost complete for this year. End of report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: Mr. Tepe had no formal report but stated that he and the Planning & Zoning committee will soon begin another review of the Zoning Code.

BUILDING AND GROUNDS: Ms. Lehman was absent. Mayor Gohman reported that the Village has once again received the Tree City award.

FINANCE: Mr. Lemay reported that, as we close the fiscal year, the Village will have 6-9 months of cash on hand which indicates solid fiscal management of the Village accounts. He thanked all involved with managing Village operations. Mr. Lemay then introduced **RESOLUTION 12-1, 2014. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2014 APPROPRIATION BUDGET.** This resolution adjusts the budget to allow for payment to Council members for additional Council meetings held in 2014. This is a \$400.00 change but results in not net change to the budget as funds are moved from one account to another. Mr. Lemay then advanced this resolution to the third reading. Mr. Tepe seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Mr. Lemay then moved to adopt the resolution. Mr. Cole seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Mr. Lemay moved to adopt the resolution as an emergency. Mr. Cole seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Resolution passed.

Mr. Lemay then introduced **ORDINANCE 12-1, 2014. 2015 PERMANENT APPROPRIATION.** Mr. Lemay explained that there are three steps to the budget process. In May or June, the budget is developed. The second step is completed in December when expenditures must be certified with the state. Finally, in January, revenues must be certified with the state. This Ordinance completes the second step and is very similar to the budget that was approved in May. The only change is \$36,000 difference which accommodates for no audit this upcoming year and projected lower maintenance expenses. Mr. Lemay then advanced this ordinance to the third reading. Mr. Cole seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Mr. Lemay then moved to adopt the ordinance. Mrs. Purcell seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Mr. Lemay moved to adopt the ordinance as an emergency. Mr. Tepe seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Ordinance passed.

In conclusion, Mr. Lemay thanked Pat Wirthlin and Mark Holcomb for their work on the Village finances. End of report.

RULES & LAWS: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Mrs. Purcell had no new business following the swearing in of new volunteer, Paul Flynn.

CONTINUED BUSINESS: None

NEW BUSINESS: None.

Mr. Tepe then moved for an Executive Session to discuss a personnel issue. Mr. Cole seconded. Messrs. Cole, Lemay, Tepe, Tripp and Mrs. Purcell voted aye. Following the Executive Session, Mr. Tepe moved to adjourn the regular meeting. Mr. Cole seconded. All voted aye. Regular meeting adjourned.

Respectfully submitted:

Melanie N. Stutenroth
Clerk of Council

Jay Gohman
Mayor