

MINUTES OF MEETING
March 11, 2020
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Wednesday, March 11, 2020 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Lauren Ingebritson, Ms. Judith Lehman, Mr. Jeff LeMay, and Mr. Pax Lindell. In addition, Mayor Tom Tepe, Solicitor Jeff Forbes, Village Administrator Gerald Hayhow, Fire Chief Steve Dronsfield, EMS Chief John Maggard, Chief Fiscal Officer and Clerk of Council, Katie Lyons. Ms. Regina Sharp was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the February 4, 2020 Minutes. Council Member Ingebritson motioned to approve Council Minutes from the February 4, 2020 Council meetings. Voice vote, all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL

The Mayor asked if there were any residents to address council. Seeing none he moved on.

MAYOR'S REPORT Mayor Tepe began by thanking Christy Hampton for her work, as she has resigned to pursue other interests. When one door closes another door opens. He then thanked Katie Lyons for stepping into the role, making our government more efficient and nimble. Tepe is hopeful that the resolution to approve Katie Lyons as part-time Village Clerk will be approved tonight.

Caronavirus, the mayor is a Board Member of the General Health District Advisory Board, and attended the annual statutory meeting Monday. He was able to get an up front and close briefing from, interim Health Commissioner, Greg Kesterman. Mayor Tepe has been asked what the village is doing. What the village has control over is that we are being safe and healthy. Hayhow and Tepe have discussed if somehow we get hit with a horrible case of this, all units will work together, we will never be without coverage.

The village does not have a health department. So the village has no say over quarantined people. We contract with the General Health District and we follow their lead. We will follow their guidance. We will be well prepared, we will not be cut short and wash your hands, check in on loved ones and elderly. Simple things will go a long way.

Mayor Tepe is excited that our government is becoming more nimble and efficient. The Village of Terrace Park is contracting with Hamilton County Building Department, to provide administration services for building permits. This contract will provide efficiencies, cost savings, and consistency which are three really good things when providing government services.

He also expressed his excitement and confidence with partnering with Lois McKnight for Zoning. We are not contracting our zoning and oversight jurisdiction away. She is extremely

well qualified and well vetted. Jeff Forbes worked with her in a professional capacity for years. Her reputation stands at practical, fair yet firm.

Sewer update! It is quite voluminous, extremely dense, comprising of hundreds of pages of graphs, and detail on slopes, percentages, flows, pressure and everything else. It does provide a recommendation that the company has presented to the county.

As a way of background, Mayor Tepe has reminded Denise Driehaus, president of Hamilton County Commissioners, that she has this study and then he asks of her, “Denise, what is the next step?” The ball is in her court. She said she would get on this.

- Alternative A: Forced main gravity sewer to the existing sewer on Wooster pike to the Little Miami waste water treatment plant. In conjunction with local sewer alt. A
- Alternative B: Low pressure Forced main gravity sewer along Wooster pike and a low pressure forced main gravity sewer to Wooster Pike via a new stumps lane pump station. Nothing has been decided. A pump station, is a quiet, little house that bring it up to get to the gravity to go. The recommended location back towards the existing shed by Kroger Field. He expressed we don’t know if we would go with all, some or none of this.

All with the recommended price of \$57,711,000 million dollars.

1. Do county commissioners want us? If not, we have nothing to consider, and may visit other alternatives. If yes, because it could open up parts of Indian Hill and parts Camp Dennison. You need to let us know, the data and the facts. We will fully vet this, so we can inform the residents. Is it in our best interest? What are the financial terms and the physical terms.

If they do want to move forward, Tepe will request someone to give us a high level summary of the study, someone we can ‘trust but verify’ these findings. The fact is, the county has it, we have not yet heard from them. We will continue to bother them to get an answer. No decisions have been made. A copy is available in the village office and available electronically, we are happy to email it to residents.

Question Councilman Lindell: Does the 57 Million to run the lines on the streets? All in?

Tepe response is our understanding that it is an all in number. He believes that the number 57 is to sewer Terrace Park and have the capability to sewer parts of Indian Hill. As far as he understands. The study has all sorts of capital up to 78 million. If tax payer money, he is happy they are shooting for the lower number.

Question Councilman LeMay: The board of Health is aware we are continuing to work this in good faith?

Tepe spoke to Denise Denise Driehaus and reminded Greg Kesterman that we are working on it and we need your help to get through this. We fear people will do work without permits for fear of septic issues. Greg is aware that all the paperwork is with Denise Denise Driehaus. We are doing the best we can.

LeMay suggested someone knowledgeable to come to council to suggest solutions, provide information.

To which Tepe, suggested hiring our own experts that will work only in our best interest. He then suggested an open forum to handle questions. Tepe suggested a briefing open to all. Base line decision, thumbs up or thumbs down. If they don't want us then it doesn't matter.

He then assured us that no decisions will be made without fully vetting this. This will be a public and open process.

Finally, the weather is changing, Mayor Tepe reminded everyone to slow down when driving thru the Village, kids are running and enjoying the spring weather.

CHIEF FISCAL OFFICER: No report.

SOLICITOR: No report.

CLERK OF COUNCIL: No report.

EMS CHIEF: No Report-EMS Class is going well.

FIRE CHIEF: No report

POLICE CHIEF/VILLAGE ADMINISTRATOR: Chief Hayhow addressed the Caronavirus and assured us then any updates from the department of Health and the Chiefs Association will post on our website. Spoke to Chief Mills from Milford, we will support each other, along with the rest of Hamilton County, we are all just a phone call away.

The following items were reviewed:

- Recently contacted by the Governor of Affairs for Duke Energy who confirmed that the underground conversion project is being planned. Start in 2022 Slated for completion 2023. However, this project is still subject to change. *Side note: they told us the exact same thing last year.*
- Met with sidewalk contractor to review sidewalk repair areas. Repairs are scheduled to begin this spring.
- Met with Strausser Construction to review black mat pavement preservation program.

Question Councilman Lemay asked about salt savings to which Hayhow assured that we have over 100 tons of salt left over from last year.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None

FINANCE: Lemay thanked Katie for getting the first half payment from Hamilton County early. Thank you for getting the resolution through early. Thanked Christy for her hard work and welcomes Katie to the position and that will assume both responsibilities.

Council member Lemay introduced and advanced to the third reading

RESOLUTION 3-1, 2020 CONFIRMING THE APPOINTMENT OF KATHERINE LYONS AS PART TIME VILLAGE CLERK/OFFICE MANAGER FOR THE VILLAGE OF TERRACE PARK AND DECLARING AN EMERGENCY Lindell seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. LeMay then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell voted aye. Resolution passed as an emergency.

Councilman Lemay explained this is a levy renewal, originally put on the ballot in 2010, renewed in 2015, renewable every 5 years, and will be on Nov 2020 ballot. This represents \$300,000 or approximately 15% of our budget, as it is a renewal, it won't be raising our taxes. This is one of three operating levies that we renew every 5 years. We will initiate public awareness, as it will go on the ballot. We will go on the campaign trail to get the information to residents. Council member Lemay introduced and advanced to the third reading

RESOLUTION 3-2, 2020 REQUESTING THE HAMILTON COUNTY AUDITOR TO CERTIFY THE CALCULATION OF REVENUE GENERATED BY THE RENEWAL OF THE VILLAGE OF TERRACE PARK'S EXISTING 2.80 MILL CURRENT OPERATING LEVY Gaskey seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. LeMay then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell voted aye. Resolution passed as an emergency.

Council member Lemay introduced and advanced to the third reading resolution 3-3, something we do annually, good governance right compensation attract and maintain good employees. Hayhow has reviewed and capped at 3%. He then thanked and acknowledged Hayhows work on this.

RESOLUTION 3-3, 2020 FIXING THE SALARIES AND RATINGS OF VILLAGE EMPLOYEES EFFECTIVE MARCH 16, 2020 Lindell seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. LeMay then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell voted aye. Resolution passed as an emergency.

PLANNING & ZONING:

Council member Gaskey began by reviewing opportunity, reduces costs to the village by contracting to Hamilton County. Exact same services at no cost to us.

Council member Gaskey re-introduced and advance to the third reading **ORDINANCE 2-1, 2020 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS, HAMILTON COUNTY, OHIO RELATED TO SERVICES OF THE HAMILTON COUNTY BUILDING OFFICIAL** Lehman seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. Gaskey then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman,

LeMay, Lindell voted aye. Resolution passed as an emergency.

He then manage zoning functions within the community that are unique to Terrace Park, we are very confident with the group we have identified to move forward with. Council member Gaskey introduced and advance to the third reading

ORDINANCE 3-1, 2020 AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH MCWEG ADVISORY GROUP RELATED TO PROFESSIONAL ZONING SERVICES

Lindell seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. Gaskey then moved to adopt this resolution as an emergency. Lehman seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell voted aye. Resolution passed as an emergency.

BUILDING AND GROUNDS: No report.

RULES & LAW: No report

PUBLIC WORKS:

Council Member Lindell explained the drain on oxford that is in need of repair, and would like to pass a resolution to have a crew come in and repair. It has been an ongoing problem for years. This will be a new catch basin that will join an existing drain.

Council member Lindell introduced and advance to the third reading

RESOLUTION 3-4, 2020 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH ANDY ARGO CONSTRUCTION COMPANY, LLC FOR THE INSTALLATION OF A STORM WATER DRAIN IN THE 200 BLOCK OF OXFORD AND DECLARING AN EMERGENCY Gaskey seconded. Gaskey, Ingebritson, Lehman, Lemay and Lindell voted aye. Lindell then moved to adopt this resolution as an emergency. Ingebritson seconded. Gaskey, Ingebritson, Lehman, LeMay, Lindell voted aye. Resolution passed as an emergency.

PUBLIC SAFETY: No Report

CONTINUED BUSINESS:

NEW BUSINESS: None

Council Member motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:

Katie Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor