

MINUTES OF MEETING
September 15, 2021
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday September 15, 2021 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Pax Lindell, Ms. Lauren Ingebritson and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Village Administrator and Police Chief Gerald Hayhow, EMS Chief John Maggard, Fire Chief Steve Dronsfield, Chief Fiscal Officer and Clerk of Council, Katie Lyons. Solicitor Jeff Forbes was absent.

The Mayor asked if anyone had any corrections, additions or deletions to the August 10, 2021 Minutes. Council Member Sharp motioned to approve the Council Minutes from the August 10, 2021 Council Meeting. Voice vote, all voted, aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL The Mayor asked if there were any residents to address council. Seeing none he moved on.

Mayor Tepe asked Ms. Ingebritson to move up in the agenda the resolution for our new Police Officer. With that, Council Member Ingebritson introduced and advanced to the third reading **RESOLUTION NO. 9-2 2021 RESOLUTION APPOINTING JACOB JOHNSON AS FULL-TIME POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT** Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution as an emergency. Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

The Mayor then swore in Officer Johnson. The mayor went on to say how impressed he and Ms. Ingebritson were with Officer Johnson's reputation.

MAYOR'S REPORT: The Mayor was happy to say that the Labor day festivities and the 5k run were a great success. He then went on to thank the Labor Day committee, Police Department and Maintenance Crew for their help in the weekend activities.

The Mayor reminded residents that although leaves are starting to fall, please do not push them into the street, and to bag the leaves and maintenance will pick them up.

Chief Fiscal Officer: Katie Lyons-No Report.

Solicitor: Jeff Forbes-Absent.

Clerk of Council: Katie Lyons-No Report.

EMS CHIEF: John Maggard was proud to state that this is the second week of the new recruit class with 5 new recruits from Terrace Park.

FIRE CHIEF: Steve Dronsfield- No Report.

POLICE CHIEF/VILLAGE ADMINISTRATOR: Chief Hayhow began with stating that Officer Lewin has taken a position with the Green Township Police Department. He thanked Officer Lewin for his time with our department and wished him best of luck with his career.

He then went on to welcome back Jacob Johnson to our community, Officer Johnson worked here part-time from February 2010 to September 2013 and left for a full-time position.

The Chief then reported that The Village of Terrace Park received \$3623.87 from last month's Hamilton County Surplus Auction. All property that did not sell or make it on the website are now being auction and bidding will end this Sunday September 19, 2021.

If everything goes as planned, the maintenance department will begin leaf pick up the week of October 18, 2021. In the meantime, you can put the leaves in a brown leaf bag and the guys will pick them up during the normal brush pickup. Please do not put the leaves in the street. If anything changes we will notify via code red.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None

Reports, Resolutions & Ordinances of Standing Committee: None

Planning & Zoning – Council member Gaskey reminded everyone that we have a board of appeals meeting on September 22, 2021 at 7:30

Buildings & Grounds – Council member Sharp reminded everyone how much we love our trees and how much they do for us. This ordinance is an annual ordinance to continue the care of Village Trees. Council member Sharp then introduced and advanced to the third reading **ORDINANCE 9-1, 2021 DECLARING THE NECESSITY OF AND PROVIDING FOR CONTROLLING THE BLIGHT AND DISEASE OF SHADE TREES WITHIN PUBLIC RIGHTS-OF-WAY AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS OF TERRACE PARK WHICH INCLUDES ALL TERRITORY WITHIN AND COEXTENSIVE WITH ITS BOUNDARIES, FOR THE YEAR 2022, AUTHORIZING THE OFFICERS OF TERRACE PARK TO DO SUCH WORK FOR THE YEAR 2022, PROVIDING FOR THE LEVYING OF AN ASSESSMENT UPON REAL PROPERTY IN TERRACE PARK FOR THE COST AND EXPENSE OF SUCH WORK** Gaskey seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Sharp then moved to adopt the ordinance as an emergency. Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Ordinance passed as an emergency.

Finance – Council member Lemay explained that this resolution is to shift \$3400 from Parks and Recreation to Zoning. This is a minor change, with no overall change in the budget that was written over 14 months ago. Council member Lemay stated **RESOLUTION 9-1, 2021 TO EMPOWER THE CHIEF FISCAL OFFICER TO REVISE THE 2021 APPROPRIATION BUDGET** Lindell seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. LeMay then moved to adopt the resolution as an emergency. Lehman seconded. Gaskey, Lehman, LeMay, Lindell, Ingebritson and Sharp voted aye. Resolution passed as an emergency.

Council member LeMay touched on the following points:

- Buildings and Grounds Committee and Public Works Committee should schedule meetings in the next month to discuss use of the ARPA Funds.
- Septic Update-Frost Todd & Brown sent a letter to the Assistant County Prosecutor, which met our intent. Assistant County Prosecutor Nee Fong Chin, acknowledged receipt and contacted the Ohio Dept. of Health.

- She agreed to schedule a discussion in early October with the Village of Terrace Park, FTB and several water experts.
 - Lemay went on to state that, to date, we spent \$8,000 of the \$12,000 that we allocated.
 - Lehman- asked if we need to supply our own water expert, to which Mr. LeMay said we will rely on the environmental experts of FBT.
- Lemay reminded everyone that we have an upcoming Levy on the ballot. This will not raise your taxes.

Rules & Law – Judith Lehman-No Report.

Public Works- Council member Lindell reminded residents to not mix their leaves and sticks when putting on the curb.

Public Safety – Lauren Ingebritson- *(see above)*

CONTINUED BUSINESS: Fire Chief Steve Dronsfield reminded residents to have their fire places cleaned and inspected every year.

NEW BUSINESS: None

Adjournment: Council Member Sharp motioned to adjourn. Voice Vote all voted “aye.”

Respectfully submitted:

Katherine Lyons
Clerk of Council

Thomas M. Tepe, Jr.
Mayor