

MINUTES OF REGULAR MEETING
December 15, 2016
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Thursday, December 15, 2016 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Jeff LeMay, Mr. Pax Lindell, Mrs. Holly Purcell, and Mrs. Regina Sharp. In addition, Mayor Tom Tepe, Fire Chief Luke Frey, EMS Chief John Maggard, Clerk of Council Hester Sullivan, Solicitor Jeff Forbes and Police Chief Jerry Hayhow were in attendance. Mrs. Judith Lehman and Chief Fiscal Officer Jean Marie Nelson were absent.

Regina Sharp moved, Holly Purcell seconded, to approve Council Minutes from the November 17, 2016 regular Council meeting. All voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: None

CHANGE OF ORDER:

Mayor Tepe requested a change in order of business so that the resolution appointing the new Clerk of Council could be approved, as well as the appointment of two new auxiliary police officers.

INTRODUCTION OF RESOLUTIONS 12-1, 12-3 and 12-4:

Jeff LeMay introduced **RESOLUTION 12-1,2016 CONFIRMING THE APPOINTMENT OF HESTER SULLIVAN AS PART TIME ADMINISTRATIVE ASSISTANT AND CLERK OF COUNCIL FOR THE VILLAGE OF TERRACE PARK**. He then advanced this resolution to the third reading. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Resolution passed.

Holly Purcell introduced **RESOLUTION 12-3,2016 APPOINTING KELLY GARNER AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT**. She then advanced this resolution to the third reading. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to adopt this resolution. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Resolution passed. Chief Hayhow introduced Kelly's father who served as Sargent here in TP and is now retired from Norwood and an Auxillary Officer in TP. Mayor Tepe then swore in Officer Garner and presented her with her badge.

Holly Purcell introduced **RESOLUTION 12-4,2016 APPOINTING JOSEPH MURRAY AS AN AUXILIARY POLICE OFFICER FOR THE VILLAGE OF TERRACE PARK POLICE DEPARTMENT**. She then advanced this resolution to the third reading. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to adopt this resolution. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Purcell then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Mayor Tepe then swore in Officer Murray and presented him with his badge.

MAYOR'S REPORT: Mayor Tepe said he owes many thank yous – Terrace Park is small but mighty in numbers. He noted we have a tremendous number of volunteers who make this village great. He thanked Melanie Stutenroth for her years of service and welcomed Hester Sullivan as Clerk of Council. He thanked Liz Carr and Caroline Renneker who organized the annual Luminaria event. Thank you to Kate Webster and Claudia Potter who organized the Lighting on the Green. He then went through thank yous to the following: **Emergency Services Departments:** EMS Chief John Maggard and Fire Chief Luke Frey for their dedication. Please see attached list of all EMS/Fire volunteers. **POD 94 crew:** Tina Hesser, Tammy Fisher, Judith Lehman, Sally Gaburo, Lisa Bucher, and Emily Parker. **Zoning Board of Appeals:** David Moyer, David Brittingham, Amy Nisonger, Doug Burgess and Steve Holmes. **Planning and Zoning Commission:** Walt DeWees, David Moyer, Regina Sharpe, Jay Gohman. **Magistrate over Mayor's Court:** Tom Langano **Mayor's Court Prosecutor:** Scot Ritter **Clerk of Courts:** Bob Barket **Village Operations:** Jean Marie Nelson, Katie Lyons, Hester Sullivan and Melanie Stutenroth for one last time. **Terrace Park Council members;** John Gaskey, Pax Lindell, Holly Purcell, Jeff LeMay, Judith Lehman, and Regina Sharp. (Also their spouses and all family members for letting them devote so much time to the Village) **The Police force:** Chief Jerry Hayhow, Lt. Tim Chin, Sargent Jim Pruitt, Officer Larry Johnson, Officer Tanner Williams, and Officer Doug Sowders. **Auxiliary Officers:** Officer Mike Hooven, Eric Gregory, Mark Garner, Kelly Garner and Joseph Murray. **Terrace Park Maintenance department:** Dave Evanchyk, Tim McLemore, and Steve Fuhrman. **Legal Counsel:** Jeff Forbes **Village Building Official:** John Hester **Village Arborist:** Mark Castator

CHIEF FISCAL OFFICER: Jean Marie Nelson was absent.

SOLICITOR: Jeff Forbes reported that the end of last week was the end of a lame duck legislative session. A flurry of things passed which Jeff will analyze and see how many affect us. Concealed Carry, cell tower regulation, right of way, and property tax exemptions are among the things he is looking at.

EMS CHIEF: Chief Maggard reported that as of 12/6/16 Terrace Park EMS responded to 130 emergency medical dispatches in 2016, 10 since the Nov.21st Council meeting. The 2016-17 EMT class of four recruits is continuing on schedule toward completion in March next year. Training in December included units in cardiac emergencies, and an outside training in Milford on the use of thermal imaging equipment. As pleased as he is with the new class of recruits, they will be losing a couple of very experienced members this year and absolutely need to keep our membership numbers up; at this time a relatively small number of volunteers are putting in more than their share of duty hours to fill shifts, especially during the daytime hours. He could not emphasize enough the need for volunteers from this community to step up and contribute to keeping OUR Life Squad viable! We have the best equipment, vehicles and training available anywhere, and operate with the full support of our Village Administration...the ONLY reason we could cease to exist as a department will be a continued lack of volunteers. Membership numbers are approaching a critical level - please don't ignore this need. A new EMS class will be scheduled in the Fall of 2017 IF we have enough resident volunteers to attend. If not, there are no guarantees we can continue as a volunteer force. The only alternative will then be through an outside agency at an enormous cost to every household in Terrace Park...please don't let it come to that. Council Member LeMay asked what Council could do to help and suggested that each member reach out to three people. Council Member Gaskey, who served on EMS for 10 years, noted that anyone can do it regardless of work

schedule. Mayor Tepe suggested utilizing whatever tools we have via council to recruit, as we cannot afford to lose our Volunteer Emergency Services.

- **ACTION ITEM:** Mayor Tepe asked Council Member Purcell to get together a Public Safety committee meeting after the first of the year to talk about recruitment.

FIRE CHIEF:

Chief Luke Frey noted that John Maggard is an exceptional EMS leader and we would be lost without him. Fire has had two trainings including a joint training with Milford and Miami Township. These joint trainings are important because TPDFD helps each with a major incident and vice versa. Chief Frey said before turning on your furnaces, have them cleaned and checked. Please have fireplace chimneys cleaned. Creosote buildup in an uncleaned chimney is a major cause of house fires. Chief Frey also asked all residents to **please make sure your house numbers are prominently displayed on the front of your house and not hidden by shrubbery. You know where you live because you go there every day. On an emergency run it may take extra valuable time if we can't locate the address quickly because the numbers don't face the street, are too small to read in the dark or are hidden by plants.** They have a Facebook page, search and like us at "Terrace Park Volunteer Emergency Services" where everyone can keep up with Fire/EMS activities and news. Chief Frey also noted that fire's roster needs to grow. We have an outstanding group of firefighters but our numbers are eroding. The only way for us to continue success is for residents to give back to our community. We are always searching for new residents to step up and take their turn giving back to Terrace Park and be a part of the Department. If anyone is interested, please contact him directly at 513.615.6750. We currently have thirty-six members on the fire department, but are always looking for more volunteers.

POLICE CHIEF: Chief Jerry Hayhow reported that we have had two more incidents where vehicles were tampered with and change was stolen out of the console. Lock your doors. Still have a warrant out for Dickerson who is also wanted in Miami Township and Amberley. He noted this is an epidemic and it's related to heroin.

STREETS AND MAINTENANCE: No report.

BUILDING OFFICIAL: The Building Official's report was included in Council packets and attached here.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None.

PLANNING & ZONING: Council Member Sharp noted nothing to report. She said thank you to Mayor Tepe for his service to our community.

BUILDING AND GROUNDS: Council Member Gaskey also thanked Mayor Tepe for his service. Gaskey noted that several months ago council passed a resolution to repair the log cabin. Thanks to a generous matching gift from Robert and Dorothy Hanes, this will become a reality. Got bids from several different contractors, Marc Michaelson's was the best and well within budget. Next steps will be some onsite meetings to make final decisions. He will have a progress report next month. He is very excited that we could make this happen and expand use of the Log Cabin in our community.

FINANCE: Council Member Lemay introduced **RESOLUTION 12-2,2016 A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2016**

APPROPRIATIONS BUDGET. Dollar amounts we are moving are small, and a testament to Katie, Jerry, the departments, council and their budgeting. LeMay then advanced this resolution to the third reading. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Resolution passed.

ORDINANCE 12-1,2016 2017 FINAL APPROPRIATION which approves the budget for next year and allows us to be open for business January 1. There have been a few minor changes since introduced in July, our expenses and revenue are pretty flat from last year. LeMay then advanced this resolution to the third reading. Gaskey seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to adopt this resolution. Purcell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Lindell seconded. Gaskey, LeMay, Lindell, Purcell, and Sharp voted aye. Ordinance passed.

RULES & LAWS: No report Judith Lehman absent.

PUBLIC WORKS: Council Member Lindell announced that Maintenance is through picking up leaves. They picked up 108 loads, which is 20 more than last year's 88.

PUBLIC SAFETY: Council Member Purcell had nothing further.

CONTINUED BUSINESS: None.

NEW BUSINESS: None.

Mayor Tepe asked one of the students who were observing to come to the microphone and tell Council what they are doing. Isabelle Saulnier approached. She introduced Grace Brittingham, Janie Bortz, Devon Scarborough and Luke Garrison. They are taking government and receive extra credit for writing an analysis of the meeting. Mayor Tepe thanked them for coming.

Council Member Sharp motioned to adjourn. Voice Vote all voted aye. Meeting Adjourned.

Respectfully submitted:

Hester Old Sullivan
Clerk of Council

Thomas M. Tepe, Jr.
Mayor