

**MINUTES OF REGULAR MEETING**  
**April 8, 2014**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, April 8th, 2014 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Mr. Jeff LeMay, Ms. Judith Lehman, Mrs. Holly Nelson Purcell, Mr. Rick Tripp and Mr. Tom Tepe. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Assistant Fiscal Officer Pat Wirthlin, Police Chief Jerry Hayhow, EMS Chief John Maggard, Fire Chief Luke Frey and Solicitor Bob Malloy were present. Chief Fiscal Officer Mark Holcomb was absent.

Mrs. Purcell then moved to approve Council Minutes from the March 18, 2014 Council meeting. All voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:** None.

**MAYOR'S REPORT:** Mayor Gohman began his report by reading the Arbor Day 2014 Proclamation declaring Friday, April 25, 2014 as Arbor Day in the Village of Terrace Park. He then reminded residents to contact the building official before starting any construction on their home or property. End of report.

**CHIEF FISCAL OFFICER:** Mr. Holcomb was absent.

**SOLICITOR:** Solicitor Bob Malloy reported that the brief for Martin Marietta is due on May 1<sup>st</sup> to Judge Ruhlman. At that point, there will be thirty days for response but no court appearances are currently scheduled. Mr. Malloy is hopeful that the new ruling will be similar to the previous ruling by Judge Ruhlman against the mining project. End of report.

**EMS CHIEF:** Chief John Maggard reported that EMS has responded to 36 runs to date in 2014, excluding those dispatched with the Fire Department. These include mutual aid runs with Miami Township and Columbia Township for Firefighter rehab at structure fires. Chief Maggard reported that three recruits have successfully passed their State of Ohio written and practical exams and need to complete their National Registry tests to begin running as TP EMTs. He congratulated these recruits on their hard work and service to the community. In conclusion, Chief Maggard reported that several valued volunteers have resigned from the department recently and he encouraged residents to consider volunteering for the Emergency Services Departments. He then informed Council and residents that the departments have the best equipment and training programs and cannot continue to exist without volunteers. A new recruiting class will begin in September. End of report.

Mr. Tepe then suggested that the chiefs focus on some of the younger adult residents with their recruiting efforts. Chief Maggard responded that he is attending an upcoming Kindervelt

meeting to try to recruit new volunteers. Ms. Lehman asked Chief Maggard to address the number of hours required to volunteer, especially if a person has a full-time job. Chief Maggard responded that training requires two nights per week for approximately six months. Once a recruit has completed training, volunteer hours are flexible. For example, if someone travels for work, weekend hours are available. End of report.

**FIRE CHIEF:** Fire Chief Luke Frey reported excellent attendance at all trainings. TPDF has had two trainings since the last Council meeting. These included a training with Milford PD and on April 19 when TP Fire crew visited the Colerain burn tower for live fire evolutions. In May, TPDF will participate jointly with the East Group training of the state's "search" trailer. This training teaches how to maneuver within a fire and how to keep positional awareness in limited visibility. In addition, Lt. Chin, Chief Maggard and Chief Frey are working on an "active shooter"/mass casualty scenario scheduled for July 16. This training will include Fire, EMS, Hamilton County SWAT and a Command vehicle. This training will begin at 9:00 a.m. on July 16. Chief Frey then reported that TPDF continues to work with all agencies within Mariemont School district to make the schools safer in the event of an emergency. Chief Frey has met with five different chiefs to have an exception made to the building and fire codes to allow public interior rooms have a secondary locking device in the event of an active shooter.

In conclusion, Chief Frey informed Council that the number of volunteers is diminishing and he encouraged residents to sign up to help the Emergency Services Departments. End of report.

**POLICE CHIEF:** Police reports were submitted to Council prior to the meeting. Chief Hayhow reported that TPPD will once again participate in the National Drug Take Back Initiative on Saturday, April 26, 10:00 a.m.-2:00 p.m. This event is sponsored by the DEA and allows for proper disposal of unused and unwanted prescription medication. TPPD will partner with the Warrior Coalition on this event. Chief Hayhow then reminded Council of the Hidden In Plain Sight event on April 8 at 7:00 p.m. This program is sponsored by the Warrior Coalition and consists of an interactive exhibit of a teenager's bedroom. This exhibit will contain over 150+ items which can indicate dangerous teenage behavior. Mayor Gohman reminded residents that this program is for adults with children of all ages. End of report.

**STREETS AND MAINTENANCE:** No report.

**BUILDING OFFICIAL:** The Building Official's report was included in Council packets.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** Mr. Tepe reminded residents that the dumping of yard waste on the bike trail is prohibited. In addition, with regard to the recent police reports, Mr. Tepe asked residents to only contact TPPD in emergency situations and not for concerns which can be handled neighbor to neighbor. Chief Hayhow suggested that residents try to contact a neighbor to resolve concerns, such as a barking dog, prior to contacting TPPD. End of report.

**PLANNING & ZONING.** No report.

**BUILDING AND GROUNDS:** No report.

**FINANCE:** Mr. LeMay reported that the 2015 Budget will be proposed to Council beginning in May. He stated that at least five members of Council need to be present to start the voting process in May and finally, four members must be present in June for a vote to adopt the budget. He asked Council to plan to attend these upcoming meetings. Mr. LeMay then introduced **RESOLUTION 4-1, 2014. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2014 APPROPRIATION BUDGET.** This resolution contains three adjustments. First, Mr. LeMay explained that Chief Hayhow has secured \$75,000 to repair the Elm Street underpass area. Second, an Ohio State law that requires the Village to fund Indigent OVI. When a person receives an OVI, a portion of this money returns to the local community and this money will be used for an interlock system for cars for someone who is unable to afford this equipment. Finally, the 2014 budget was underfunded for employee medical reimbursements. Chief Hayhow added that the indigent fund money for OVIs comes from the state. This resolution allows this money to be added to the appropriations. Mr. LeMay then advanced this resolution to the third reading. Mr. Cole seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell, Mr. Tepe and Mr. Tripp all vote aye. Mr. LeMay then moved to adopt the resolution. Ms. Lehman seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell, Mr. Tepe and Mr. Tripp all vote aye. Mr. LeMay then moved to treat this resolution as an emergency. Mrs. Purcell seconded. Mr. Cole, Mr. LeMay, Ms. Lehman, Mrs. Purcell, Mr. Tepe and Mr. Tripp all voted aye. Resolution passed.

**RULES & LAWS:** No report.

**PUBLIC WORKS:** No report.

**PUBLIC SAFETY:** No report

**CONTINUED BUSINESS:** None

**NEW BUSINESS:** None.

Mr. Tepe moved to adjourn the regular meeting. Mr. Cole seconded. All voted aye. Regular meeting adjourned.

**Respectfully submitted:**

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Melanie N. Stutenroth  
Clerk of Council

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Jay Gohman  
Mayor

