

MINUTES OF MEETING
February 1, 2018
VILLAGE OF TERRACE PARK COUNCIL
HAMILTON COUNTY, OHIO

Council met on Tuesday, February 1, 2018 at 7:30 p.m. in the Terrace Park Community Building. Mayor Tepe led Council in the Pledge of Allegiance. Members of Council present were Mr. John Gaskey, Mr. Pax Lindell, Mr. Jeff LeMay, Ms. Lauren Ingebritson, and Ms. Regina Sharp. In addition, Mayor Tom Tepe, Clerk of Council Hester Sullivan, Jillian Brandstetter (for Solicitor Jeff Forbes), Chief Fiscal Officer Jean Marie Nelson, Fire Chief Luke Frey, EMS Chief John Maggard and Police Chief/Village Administrator Jerry Hayhow were in attendance. Ms. Judith Lehman and Solicitor Jeff Forbes were absent.

Council Member Gaskey motioned to approve Council Minutes from the January 9, 2018 Council meetings. Voice vote all voted aye. Minutes approved.

RESIDENTS TO ADDRESS COUNCIL: none.

MAYOR'S REPORT: The Mayor thanked everyone for accommodating the change in date. If anything comes up that needs immediate attention, we can have another meeting to address it. The Mayor also noted the memo sent around from Jeff Aluotto which indicates the official start of MSD looking at options for us joining the Metropolitan Sewer District. (Attachment A)

CHIEF FISCAL OFFICER: All of our year end reports have been submitted to the County and the State Auditors. There is a hard copy of all of our year end financials if anyone wants to stop by and see it (office hours Monday – Friday 10:30 – 2:30). Our auditors are aware that everything has been turned in.

SOLICITOR: No report.

CLERK OF COUNCIL: No report

EMS CHIEF:

- Terrace Park EMS responded to 14 emergency dispatches since the Jan.9 Regular Council meeting, for a total of 18 runs YTD.
- Training in January included units in burn evaluation and treatment.
- The new EMS recruit class of five is continuing on schedule, to complete coursework in March of this year.
- We are now equipped with I-Gel airways, the latest improvement in pre-hospital advanced airways for Basic EMT use.

FIRE CHIEF: No report

POLICE CHIEF/VILLAGE ADMINISTRATOR:

- Hayhow received the results of the annual bridge inspection report performed by the Hamilton County Engineer's Office. The three bridges owned by Terrace Park are in good shape. Out of a possible 9 points two received a 7 and one an 8. As far as the repairs we need to make, we can incorporate them in our regular street and sidewalk maintenance.
- Towards the end of the last snow the transmission in the large 2000 International dump truck went out. This is also the truck we use for leaf pickup. We were able to put a rebuilt transmission in for just under \$6000 dollars. We pick the truck up tomorrow.

Hayhow deferred his reports on the maintenance doors, street dedications and insurance premium to the respective council members.

MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE: None

PLANNING & ZONING:

- Council Member Sharp introduced **ORDINANCE 2-1-18 ACCEPTANCE OF THE DEDICATION PLAT FOR RIGHT-OF-WAY KNOWN AS DENISON LANE.**
With this we are getting our paperwork in order. The original Ordinance for Denison Lane and Elm Court never made its way to the County Engineers or the Recorder's Office. It was stored in a cabinet that suffered water damage. The original Ordinance suffered enough water damage that the Recorder would not accept it so we are re-dedicating tonight. When a street is created, they dedicate it to the Village and the Village then accepts it and has it recorded at the County. Sharp then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to adopt this resolution. Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Ordinance passed and treated as an emergency.
- Council Member Sharp **ORDINANCE 2-2-18 ACCEPTANCE OF THE DEDICATION PLAT FOR RIGHT-OF-WAY KNOWN AS ELM COURT** Sharp then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to adopt this resolution. Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Sharp then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Ordinance passed and treated as an emergency.
- Sharp then moved to extend the Moratorium on the granting of any permit allowing retail dispensaries, cultivators or processors of Medical Marijuana within the Village of Terrace Park an additional 180 days as provided for in Resolution 9-1-18. Voice vote, all voted Aye.
- **BUILDING AND GROUNDS:** Council Member Ingebritson introduced **RESOLUTION 2-1, 2018 AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH AE DOOR & WINDOW CO. FOR THE PURCHASE AND INSTALLATION OF GARAGE DOORS AND OPERATORS** These doors are for the Maintenance Building. Ingebritson then moved to advance this resolution to a third reading. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Ingebritson then moved to adopt the resolution. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Ingebritson then moved to treat the resolution as an emergency. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Ordinance passed and treated as an emergency.

FINANCE:

- Council Member LeMay introduced **RESOLUTION 2-2-18 RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2018 PURSUANT TO OHIO REVISED CODE, SECTION 321.24** This is something we do every year. They advance us about a month's worth of payments, about 90% of what we are due. This advances Hamilton County tax revenue about a month early. LeMay then moved to advance this resolution to the third reading. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency.

Ingebritson seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

- **RESOLUTION 2-3-18 AUTHORIZING CONTINUING INSURANCE COVERAGE FOR THE VILLAGE OF TERRACE PARK UNDER THE OHIO GOVERNMENT RISK MANAGEMENT PLAN AND AUTHORIZING PAYMENT OF PREMIUM IN AN AMOUNT NOT TO EXCEED \$25,924.00** This also something we do annually. It authorizes continuing insurance coverage. Our premium is down from 2005 because our risk profile is very good thanks to Luke and John and Jerry and their training programs and management. LeMay then moved to advance this resolution to the third reading. Lindell seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to adopt this resolution. Sharp seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. LeMay then moved to treat the resolution as an emergency. Gaskey seconded. Gaskey, Lindell, LeMay, Ingebritson and Sharp voted aye. Resolution passed and treated as an emergency.

RULES & LAW: Lehman absent.

PUBLIC WORKS: No report.

PUBLIC SAFETY: Were going to swear in a new EMS member, but he was unable to be here, so we will postpone that.

CONTINUED BUSINESS: None.

NEW BUSINESS: Gaskey requested an Executive Session right after the meeting to address a personnel matter. Sharp made a motion to go into Executive Session. Voice Vote all voted aye.

Council Member Lindell motioned to adjourn the Executive Session and Meeting. Voice Vote all voted aye. Meeting Adjourned.

Respectfully submitted:

Hester Old Sullivan
Clerk of Council

Thomas M. Tepe, Jr.
Mayor